

Mayor
• Robert Dandoy

City Manager
• Matt Andrews



Council Members
• Jan Burrell
• Joe Paul
• Bryon Saxton
• Diane Wilson
• Ann Jackson

ROY CITY COUNCIL MEETING AGENDA -

JULY 6, 2021 – 5:30 P.M.

ROY CITY COUNCIL CHAMBERS 505 I S I 900 W ROY, UTAH 84067

This meeting will be streamed live on the Roy City YouTube channel.

A. Welcome & Roll Call

B. Moment of Silence

C. Pledge of Allegiance

D. Consent Items

(These items are considered by the City Council to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item, that item may be removed from the consent agenda and considered separately)

1. Approval of the April 28, 2021 Roy City Work Session Meeting Minutes and the June 1, 2021 Roy City Council Meeting Minutes and Work Session Minutes
2. Re Appointment of Planning Commissioners

E. Public Comments *If you would like to make a comment during this portion of our meeting on ANY topic you will need to email admin@royutah.org to request access to the ZOOM chat. Otherwise please join us by watching the live streaming at <https://www.youtube.com/channel/UC6zdmDzxdOSW6veb2XpzCNA>*

This is an opportunity to address the Council regarding concerns or ideas on any topic. To help allow everyone attending this meeting to voice their concerns or ideas, please consider limiting the amount of time you take. We welcome all input and recognize some topics make take a little more time than others. If you feel your message is complicated and requires a lot of time to explain, then feel free to email your thoughts to admin@royutah.org. Your information will be forwarded to all council members and a response will be provided.

F. Action Items

1. Resolution 21-17 Approving Ambulance Transportation Rates and Charges

G. Discussion Items

- a. Ogden Technology College Scholarship
- b. Potential use of American Rescue Plan (ARPA) Funding

H. City Manager & Council Report

I. Adjournment

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should contact the Administration Department at (801) 774-1020 or by email: admin@royutah.org at least 48 hours in advance of the meeting.

Pursuant to Section 52-4-7.8 (1)(e) and (3)(B)(ii) "Electronic Meetings" of the Open and Public Meetings Law, Any Councilmember may participate in the meeting via teleconference, and such electronic means will provide the public body the ability to communicate via the teleconference.

Certificate of Posting

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted in a public place within the Roy City limits on this 2nd day of July, 2021. A copy was also provided to the Standard Examiner and posted on the Roy City Website and Utah Public Notice Website on the 2nd day of July, 2021.



Visit the Roy City Web Site @ www.royutah.org
Roy City Council Agenda Information – (801) 774-1020

Morgan Langholf
City Recorder



ROY CITY
Roy City Council Work Session
April 28, 2021 – 4:30 p.m.
Roy City Council Chambers
5051 South 1900 West

Minutes of the Roy City Council Work Session held via ZOOM on April 28, 2021 at 5:30 p.m.

Notice of the meeting was provided to the Utah Public Notice Website at least 24 hours in advance. A copy of the agenda was posted.

The following members were in attendance:

Mayor Robert Dandoy
Councilmember Jan Burrell
Councilmember Joe Paul
Councilmember Bryon Saxton
Councilmember Diane Wilson
Councilmember Ann Jackson

City Manager, Matt Andrews
City Attorney, Andy Blackburn

Also present were: City Recorder, Morgan Langholf; Management Services Director, Camille Cook; Public Works Director, Ross Oliver; Parks and Recreation Director, Travis Flint; Fire Chief, Craig Golden; Police Department Representatives Kevin Smith.

A. Welcome & Roll Call

Mayor Dandoy welcomed those in attendance and noted Councilmembers Burrell, Paul, Saxton, Jackson, and Wilson were present.

Mayor Dandoy read the electronic meeting statement related to COVID-19.

B. Discussion

1. 5 Year Strategic Plan

Mayor Dandoy began the discussion point by noting this approach would be abridged given most of these planning sessions go on for three or four days. The premise of the conversation was having a good dialogue in which everyone could express their opinion. Mayor Dandoy and City Manager Matt Andrews monitored the discussion. To start off, Mayor Dandoy wanted to clarify the mission and the vision as the primary goal of the meeting was to set up the objectives for this strategic plan. He also emphasized that June was the deadline to create the plan because that's when the budget must be approved. He also urged the body to include absolutely everything they want to see in this budget and strategic planning, so the City has clear goals for the next 12 months and the next five years.

Next he went onto describe the five pillars of the town: community pride, economic development, infrastructure, workforce development, and traffic. He asked the body if they could focus what they think is important into those five pillars, and whether they were too much or not enough.

There was a discussion regarding the pillars as a way of engaging with the community. Mayor Dandoy brought up changes like polishing the website, establishing the City magazine, and establishing better social media as good examples of projects and programs that enhance communication. Another pillar was suggested for housing, and Mayor Dandoy suggested that housing could be included in the infrastructure pillar. It was suggested that communication would technically be a part of community pride. Mayor Dandoy said it did originally.

Councilmember Paul voiced the need to balance citizen relations with government work. It was noted that the mission statement should say “to provide a safe community where people want to live, work, shop, learn, and play,” with safety as another important tenet of the City. City Attorney Andy Blackburn commented that they needed more than just saying they’re a safe community. He wanted to stress they’re also a vibrant community. Mayor Dandoy wanted to take written suggestions from everyone, so they could condense their options and go from there.

Councilmember Wilson stressed the need for teamwork and a distinction between the mission statement and vision statement. Councilmember Paul again noted the obligation of the council to balance employee rights and citizen services. Mayor Dandoy piggy backed off that suggestion and asked if they needed to start a project addressing wages. City Manager Matt Andrews added to what Councilmember Paul was saying and emphasized that human capital was their biggest expense. Mayor Dandoy felt this could be focused on in workplace development – specifically regarding workplace retention.

Regarding the City’s employee turnover rates, Management Services Director Camille Cook said they looked at these retention percentages recently (non-retirements). Ms. Cook read department retention percentages off as follows: police department is at seven percent, streets lost 87.5%, water department is at 40%, development services are 33%, and finances is at 37.5%. The biggest concern was that other cities pay more and that’s why they’re leaving.

Councilmember Saxton said the mission statement is fine, and that they need to redefine the pillars.

Councilmember Wilson asked Parks and Recreation Director Travis Flint how they could address the City’s part-time positions. He responded that they’re biggest issue is not being able to fill their employment quota. He felt some of this was Covid related and some was financial. A year out, he was concerned they would have to change the hours of the aquatics center because of hours.

Mayor Dandoy asked for a vote on the inclusion of a communication and outreach pillar. The Council’s consensus was to add a communication and outreach pillar.

Mayor Dandoy highlighted the police department as an example of employment issues they’ve had. The Roy City Police Department had an issue with being a training ground for other cities’ police departments. He spoke about the time the police department petitioned the City council for higher payments. He noted the problem with this was all the focus went to the police department and the council took hits because no attention was paid to the other departments. Mr. Ross Oliver made a comment saying that when that happened, he received a phone call saying council would “take care of him next year” which he doubted.

Next, they discussed the community pride pillar and asked members to think of programs and projects. Mr. Matt Andrews then led the meeting. He began by stating when he thinks of community pride he thinks of “one town, one school.” He felt their strength as a community was interconnectedness and they should emphasize that strength. He also wanted to review and update their codes. He then opened the floor for comments and questions.

Mr. Ross Oliver asked if he considered clean up as part of community pride. Councilmember Wilson said she felt adding volunteer projects would be beneficial for this pillar to get people involved. An adopt-a-road initiative was suggested, to which Mr. Flint responded that they used to have a similar program but with trails. Mr. Oliver said volunteers would be great, but it could be a big thing for the department. The question was raised as to how the City could encourage community pride to be represented in people’s yards. Different members suggested incentive ideas for yard beautification. Mayor Dandoy suggested pickleball courts to Mr. Flint, and he responded by saying he was working on that plus cleaning and modifying different parks – particularly the old west park. He also asked for more amenities like a bike

trail and skate parks. Additionally, Mr. Flint wanted to create more spaces for general activities and asked for any suggestions from the body and community. Mayor Dandoy responded to concerns about cost saying that spending money on new things can bring business and better the community. Councilmember Ann Jackson asked about sponsorship to pay for these changes to which Mayor Dandoy expressed openness to. Mayor Dandoy asked Mr. Flint about adding bike amenities like rest stops and a bike repair shop along northern trails to which Councilmember Jackson reiterated concerns about money.

Another suggestion was made that businesses within the City being well-groomed could be a good emphasis of community pride. Mr. Flint said there were clearly opportunities to even get certain sports tournaments upstarted. Councilmember Saxton then asked if the new cemetery would go under community pride and if any cemetery revenue could go to Mr. Flint in Park and Rec. Mr. Flint said these costs are isolated to the cemetery. Councilmember Jackson asked if any of these costs are offset. Mr. Flint responded by noting that these costs are but reiterated that they had the right to seek sponsorship for certain events and community projects. When asked if they could take unused aspects of parks and make volleyball courts with designated playing nights, Mayor Dandoy suggested a concert in the park as well. Ms. Camille Cook suggested donations could be helpful for the community in paying for these initiatives along with ushering food trucks to get people to come and stimulate business. Outdoor movies were also suggested. Mr. Matt Andrews brought up an initiative to help offset utility bills of those in need and several body members responded positively.

Mayor Dandoy then changed topics to economic development. Mr. Andrews noted the City was about 70% done with its economic development plan. There was a brief discussion regarding the development of a hotel in Roy, to which Mayor Dandoy mentioned it was on the plan then mentioned that they need an economic development director. He noted that given recently finished developments and new plans to widen highways and expand Utah transportation, several local businesses and residential units will be affected. He asked the body how they plan to manage it and who will lead this management. Councilmember Jackson suggested a payment plan for bringing in management which would start out with a basic wage that would lower each year as more plans came in. With each new plan, management would receive a cut of the revenue in lieu of a larger hourly/salary. She also stressed the need for more internships in the area to get youth involved.

Mr. Matt Andrews went on to discuss infrastructure. He noted they're working towards a three-year increase plan for utilities because of the cost of maintaining water lines. They've also heard from other agencies that increases are likely – particularly in sewer. While he noted the issue has been addressed, it's ongoing. Mayor Dandoy re-emphasized the need to properly change the roads in like with UDOT changes to larger highways.

The conversation shifted to expansion of streetlights which Mayor Dandoy noted was an important aspect of infrastructure. They then went on to discuss parks and recreation infrastructure specifically in the aquatics center. Mr. Flint went through the things that would need to be replaced in the interior; for example, much of the locker rooms need to be replaced. From there they went on to discuss water conservation given the state drought and climate crisis. Mayor Dandoy asked that they not ask citizens to cut back unless Roy City is willing to do the same. He called on the council to construct a plan to conserve water in the City. Given monetary concerns brought up by Councilmember Jackson, the conversation then turned to ways to bring more money into the community.

Mayor Dandoy shifted the conversation to electric and asked the body how they felt about slowly installing charging stations for cars and encouraging electric cars. Fire Chief Craig Golden suggested they start thinking about solar panel for building power as well. Mr. Andrews went through plans for paying for these changes while also paying people for their services. He maintained staying on a salary system and emphasized ensuring costs are recouped. Ms. Camille Cook agreed with Mr. Andrews and emphasized the

importance of salary surveys. She also noted that many government costs like police and fire are supplemented through other sources like sales tax. She also brought up truth in taxation regarding property taxes to best ensure these sources can be paid for. She stressed the need to reform property taxes to create a general fund for salaries and the other projects being discussed. Mayor Dandoy agreed but expressed concern at keeping things equal. Ms. Cook responded by acknowledging the Consumer Price Index (CPI) that is being paid into. She said they could make a request based on their rising utility prices and receive funds there. Mayor Dandoy was open but noted that discussions on Truth in Taxation are to be discussed by the council.

Regarding workplace development Councilmember Wilson wanted to discuss franchising. She noted franchise opportunities are decreasing and asked this be addressed through the budget. Ms. Cook noted that the franchise fees in Roy's budget are actually primarily used for utility companies and associated fees. She said they can only charge six percent in franchise fees and encouraged gaining revenue through taxing the increased utility funds via the franchise fee. She said ideally property taxes, sales tax, and property taxes would be roughly equal to keep revenue steady. Mr. Flint responded by detailing all the opportunities in the parks department. Even jobs as simple as a parks instructor he felt are valuable positions to develop. Mr. Oliver asked about more opportunities in his area. Mayor Dandoy was open to it as long as he put in the time to create a program. Fire Chief Golden also asked for more attention to be paid to his department as they can only currently afford to send one person to paramedic school. He also noted much of the brunt of this cost is felt by the one they send. Councilmember Jackson asked how the plan dovetails with merit when it comes to recruiting high school students for jobs. Mr. Andrews said work opportunities can always be revoked based on behavior.

The conversation shifted to costs attributed to sending firefighters to paramedic school. Councilmember Jackson asked if there was any way for firefighters to pay for it on their own. Fire Chief Golden stated that this wouldn't be possible given they would be a full-time student for nine months, so financing their certification was the best way to guarantee their success. Mr. Andrews chimed in and went through what other cities were planning on doing and how strained some of these departments were because of cost and time to take on staff/training.

Mayor Dandoy asked about suggestions for employee retention versus incentives to onboard new employees. He noted that other cities have retained employees through retirement funds which expand every five years for their employees. He granted the success of these programs. He then went on to reasons why people stay in Roy City: Roy City gives a fair wage and the local leadership cares about workers and citizens. With that said, he felt people tend to leave Roy City because of pay or environment. Mr. Flint affirmed this because he has had people explicitly tell them they're leaving because another City is paying more, but they'll stay if the City will pay them more. He stressed the need to give more benefits moving forward to staff employed by the City.

Mayor Dandoy then moved on to discussing traffic. Mr. Andrews discussed issues of people following the speed limit and felt there might be a need to change the speed limit or install a speed monitor. Mayor Dandoy noted that raising the speed limit on roads that are major arteries, and installing traffic lights could also help these issues. He also stated that finding the funding would be paramount for these initiatives. He detailed some of the places they're putting up lights (by schools, businesses, and generally busy roads). Councilmember Wilson asked who decided why the engineers made the recommendations they did as they are less familiar with the community. Mayor Dandoy noted that council approves these decisions made by engineers. Mr. Andrews went on to discuss how important education is to mitigating traffic violations. Mayor Dandoy went on to discuss the railroad. He went on to discuss how the tracks need to be moved and repaired partially because of congressional reforms.

As the group voted to add a communication and outreach pillar, they went on to discuss this next.

Councilmember Saxton advocated for more transparency between the public and government. Mayor Dandoy noted that the council will have the option to Zoom into meetings versus attend in person. Mr. Andrews added citizens will have the same options to participate electronically. Councilmember Jackson suggested they create an efficient system for their public comments. Councilmember Wilson echoed this and suggested a time limit.

A suggestion was made to have citizens writing down comments and submitting them ahead of time. Councilmember Jackson asked that public comments be on the agenda. Mayor Dandoy agreed with them being on the agenda and having a time limit. Councilmember Jackson felt that public comments create frustration among citizens because they think the council has already made their decision by the time they have the option to make a comment. The conversation shifted, and Mayor Dandoy asked for more comments. Councilmember Paul reiterated the need to work on the website. Councilmember Wilson felt focus groups would be beneficial. Mayor Dandoy felt an open town hall meeting where citizens could voice their concerns in a streamlined fashion would be ideal. Councilmember Paul asked if there was a better way to streamline surveys. Councilmember Wilson encouraged this and any way to involve the community. The conversation shifted to social media and ways to best engage with the community. Mr. Andrews thought archiving through social media would also be helpful. Mr. Flint had minimal comments but recognized the importance of social media in Roy City's outreach. Good public relations were a big priority specifically with how other cities felt about Roy City's crime levels.

Mayor Dandoy opened the floor to final comments. Mr. Andrews suggested meeting again and doing a council presentation. Mayor Dandoy also went into the American Rescue Plan and the money that would be coming to Roy City soon. The money amounted to \$4.4 million, and once he got more clarification, Mayor Dandoy vocalized the desire to allocate those funds. He wanted to schedule time to specifically discuss this once more information was released from the Treasury Department.

Mayor Dandoy thanked the council and the heads of departments present.

C. **Adjournment**

Councilmember Paul Motioned to Adjourn the City Council Work Session meeting at 5:27 p.m. Councilmember Burrell seconded the motion. All Councilmembers voted "aye." The motion carried.

Robert Dandoy

Mayor

Attest:

Morgan Langholf
City Recorder

dc:



ROY CITY
Roy City Council Meeting Minutes
June 1, 2021 – 5:30 p.m.
Roy City Council
Electronic Zoom Meeting

Minutes of the Roy City Council Meeting held electronically via Zoom and YouTube on June 1, 2021 at 5:30 p.m.

Notice of the meeting was provided to the Utah Public Notice Website at least 24 hours in advance. A copy of the agenda was posted.

The following members were in attendance:

Mayor Robert Dandoy
Councilmember Paul
Councilmember Saxton
Councilmember Wilson
Councilmember Jackson
Councilmember Burrell

City Manager, Matt Andrews
City Attorney, Andy Blackburn

Also present were: Management Services Director, Camille Cook; Police Chief, Carl Merino; Parks and Recreation Director, Travis Flint; Public Works Director, Ross Oliver, Morgan Langholf, Brandon Edwards, Steve Parkinson, Randy Sant; Glenda Moore, Kevin Homer, Steve Parkinson, Robert Percival, Rodney Banks, Trent Nelson,

A. Welcome & Roll Call

Mayor Robert Dandoy welcomed those in attendance and noted Councilmembers Jackson, Burrell, Paul, Saxton, and Wilson were present.

B. Moment of Silence

Councilmember Joe Paul invited the audience to observe a moment of silence.

C. Pledge of Allegiance

Councilmember Joe Paul led the audience in reciting the Pledge of Allegiance.

D. Consent Items

(These items are considered by the City Council to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item, that item may be removed from the consent agenda and considered separately.)

1. **Approval of the May 4, 2021 Roy City Council Meeting and Work Session Meeting Minutes**
2. **Swearing in of Police Chief Matthew Gwynn**

Councilmember Paul motioned to approve the Consent Items with the changes made. Councilmember Burrell seconded the motion. All Councilmembers voted “aye.” The motion carried.

Police Chief Matthew Gwynn took the Oath of Office and was sworn in. He then introduced his wife and daughters.

Police Chief Matthew Gwynn addressed those in attendance for his swearing in ceremony. He commented

that he had been there for 17 years, and never thought he would be Police Chief. He expressed appreciation for all of the support and encouragement, and stated that he was hopeful for a successful future as Police Chief.

Council expressed appreciation for Police Chief Matthew Gwynn's service and efforts.

E. Public Comments

Kevin Homer introduced himself. He made comments on the House Bill 82 which was passed in Spring by the legislature. He asked Council to remember that almost all of the provisions in the bill expressed that the City Council *may* require permits and not *must* require permits. He encouraged them to use restraint as they considered and assessed more permits and licenses within the City. He expressed the opinion that he did not agree with the City permitting businesses.

Kevin Homer also expressed appreciation for the discussion regarding the salary costs for the City. He expressed that Roy was in competition with other City Councils in the area, and noted that most of the time when employees were interested in relocation it was due to salary. Kevin Homer encouraged them to find a way to not just do yearly merit increases. He said that he appreciated the discussion about comparative salary increases, but he felt that instead of comparative evaluation every three years, it should be considered and given in addition to the merit increases every year. He thought that they should do everything they could to keep the good employees. He stated that it was less expensive to pay a good salary and retain good employees instead of pay to recruit and train new employees.

F. Presentations

1. Open and Public Meetings Act

City Attorney Andy Blackburn presented the annual training to the City Councilmembers and the Mayor. He noted that it was required every year. He had prepared a synopsis for the City Council rather than the state code, which was more difficult to decipher. He explained that this act was created by the Utah State legislature and it required deliberations to be taken in public. He stated that this act took place any time the Council convened and a quorum was present, and they were there to do the public's business.

City Attorney Andy Blackburn defined that a quorum was anything with more than two Councilmembers and the Mayor. He noted that it did not apply to chance meetings or social gatherings, or when they went to the Utah League of Cities and Towns meetings. He communicated that it could apply when they had executive sessions, work sessions, closed meetings, and Planning Commission. He listed examples of when this act did and did not apply. He outlined what could and could not be discussed in closed meetings. He also reviewed the requirements for regular meetings and their notices, which included a 24 hour notice, as well as when minutes and recordings were required.

City Attorney Andy Blackburn discussed closed meetings, and expressed that they needed to be careful in what they discussed as to stay within the boundaries of what was allowed. He reviewed the requirements for closed meetings were different as they needed to start with a roll call vote, statement of the reason for and location of the meeting, and a two-thirds vote in order to enter into closed session. He mentioned that they had to list everyone in attendance, as well as which Councilmembers were not present.

City Attorney Andy Blackburn reviewed that although they could be discussed, they could not approve any ordinances, contracts, or resolutions in a closed meeting. He noted that they could not interview anyone for an elected position while in a closed meeting. He communicated that they were not allowed to discuss what happened in closed meetings outside of the meeting, other than with those that were in attendance. He noted that although they were not allowed to have discussions about the closed session, no penalties

were listed in State law, nor did it address what happened if those discussions took place. He communicated that it was not a criminal matter, but it was still an ethical consideration.

Councilmember Joe Paul inquired about whether there was a misdemeanor associated with the issue. He relayed that they recently gave a presentation to the Sewer Board that talked about public meeting information being discussed outside of a public meeting. In that presentation, they had discussed that it could be a misdemeanor.

City Attorney Andy Blackburn assured that it was not a misdemeanor. He noted that what was unique for violations of the Open Public Meetings Acts was that it was a Class B Misdemeanor. However, if they looked at the specific issue of closed session information being discussed after the meeting, it was not addressed in the code. It simply talked about conversations outside that disclosed closed meeting information. City Attorney Andy Blackburn noted that was where the ethical considerations came into play.

City Attorney Andy Blackburn explained that if they took an action in a closed meeting that they were not supposed to take, anyone who wanted to file a complaint about it would have 90 days to do so. He stated that they could file a suit and the City could be liable for Court costs and attorney fees. He further stated that it could be enforced by the attorney general or any County attorneys. He communicated that any violations were Class B Misdemeanors. City Attorney Andy Blackburn stated that Councilmembers did not have to be physically present to participate, and could participate electronically.

City Attorney Andy Blackburn urged that the City Council contact him if they had any other questions. He communicated that if the Councilmembers anticipated any questions for upcoming topics, that they should call the City Attorney so they could effectively research the answer more thoroughly.

2. Roy Water Conservancy District

Rodney Banks introduced himself as a manager of the Roy Water Conservancy District. He expressed appreciation for the support worded in the resolution. He asked the Council to consider that culinary water be restricted to no outdoor watering between 10:00 AM and 6:00 PM. He explained that this helped in uniformity of messages to the public. He reiterated their appreciation for the resolution and the support it gave them in their efforts for water conservation.

Rodney Banks talked about why water conservation was so important. He communicated that the drought was so extreme that they were down about 45%-50% in their normal water supply, which meant that they may run out of secondary water that year. He explained that this may result in the use of culinary water outside, which could affect the year's supply.

Rodney Banks mentioned that they had also talked with the Hooper Water Improvement District, and one the concerns was with enforcement. Rodney Banks expressed that they echoed that concern, and noted that the Roy Water Conservancy District had a resolution in place to use in order to enforce the watering guidelines. He stated that in discussions with the Hooper Water Improvement District, they had the same restriction of no watering between 10:00 AM and 6:00 PM with the culinary water supply.

Rodney Banks informed the Council that the resolution had been in place for eight years, and over that time they had only had to fine two people the second level fine, which was \$50. He noted that they typically did not have to take it to the third level of violation, but conceded that this year might be an exception to that. He stated that customers currently used more water than they had the supply for. He further reiterated how bad the drought was that year, and commented that it was unique because the snowpack absorbed into the ground instead of running down into the reservoir because of how dry the ground was.

Councilmember Ann Jackson agreed that they should add a restriction. She mentioned restrictions in Saint George that restricted water usage to 10:00 AM to 8:00 PM. Rodney Banks stated that those restrictions were typically used in southern Utah because they were so much hotter. Councilmember Ann Jackson said that she saw people water in the middle of the day all the time, and she asked how they could get the word out.

Councilmember Joe Paul expressed that the policy should mirror that of the sub conservancy districts, and noted that he had sent out an email that suggested they changed the resolution to mirror what was said. That way, regardless of who watered during the day, and whether it was City water or secondary water, it was enforceable on either side. He stated that if anyone saw someone who watered in the middle of the day, they should bring it to the attention of the City, who would work with the conservancy district to determine where the enforcement was at.

Councilmember Ann Jackson asked if they should consider a restriction that was based on frequency throughout the week versus time of the day. She mentioned elderly citizens whose sprinkler companies set the sprinklers to run twice a week.

Rodney Banks said that the State actually put out a watering guide, and the City also had recommendations for watering. He stated that right now they only recommended once a week. He explained that once it got into the hotter months, which was measured to start roughly at Father's Day, and may even be sooner given the drought conditions, that the recommendation would shift to twice a week. He further explained that it would then be twice a week until Labor's Day, and he noted that this was more of a restriction than they had had before.

Mayor Robert Dandoy commented that a lot of people may not know how to reset their sprinkler watering schedules, or may have had it on an automatic setting that ran every other day. He stated that the guidance being proposed that day suggested that watering not occur between 10:00 AM to 6:00 PM, but did not address the fact that watering should only occur once a week and not every other day. He expressed that there were some holes in the process, and he said that a lot of people may not necessarily understand how the system works yet. He noted that they needed to figure out how to get the message out.

Rodney Banks communicated that the Weber Basin Water Conservancy District covered five counties and had rebate programs in place for certain systems. It was discussed that the State had also offered some rebate programs recently.

Mayor Robert Dandoy noted that he thought that the Roy Water Conservative District hired a temporary employee in the summer. Rodney Banks confirmed that was correct, and informed the Council that they had a person that had started a month prior. He expressed that they were really in the business of water education, and that one of the primary focuses of the new employee was to go around and help people understand proper water usage.

Rodney Banks referred to the uniformity of messaging, and stated that whenever they walked away from anyone that they called that used culinary water, because it was out of their jurisdiction. He explained that that was why they wanted uniformity in the messaging. Mayor Robert Dandoy summarized that the individual still went out if they witnessed what appeared to be a problem, however they faced challenges in regard to the distinction in jurisdiction. Rodney Banks informed the Mayor that they could make that determination quickly because they had the customer database.

It was asked if issues outside of the conservancy's jurisdiction could be brought to the City and recorded to show that it had been observed. Rodney Banks confirmed that they could. He said that if they adopted the resolution it would be easy for the two agencies to coexist.

Councilmember Diane Wilson had questions in regard to the protocol that was previously eluded to. She reviewed that for the first report they made a visit and worked on education, and that for the second report they fined \$50. Rodney Banks confirmed. He also informed them that they would be considering more restrictions in their next board meeting as well.

It was mentioned that the district had the ability to shut the water off after the third report. Rodney Banks said that it was a little tougher with culinary water, and that they may have to step up education before they resorted to the harsher penalties. He reiterated that the resolution proposed that they mirrored whatever the current proposals and guidelines were, rather than having to actually write them.

Mayor Robert Dandoy said that it was important to have this conversation, because unless they were told otherwise, the City did not have a current ordinance for it. He expressed that there was no existing governance, nor in the proposed resolution. He said that if Council felt the issue was serious enough, they should determine whether or not they needed to establish an ordinance that allowed them to handle it. He stated that the district currently had the authority to shut off water, but he was not sure that the City had that same authority.

Mayor Robert Dandoy noted that the legislature had lately pushed about metering on secondary water. Rodney Banks informed them that they currently had 878 meters within the district boundaries, and that they still had a long way to go.

Councilmember Bryon Saxton asked about possible amendments on the resolution to adjust verbiage. It was said that they would get to that later.

Mayor Robert Dandoy and Council thanked Rodney Banks for the presentation.

G. Action Items

3. Resolution 21-11 Acknowledging the existence of drought conditions and recommending compliance with the water restriction measures

City Attorney Andy Blackburn presented this Resolution to the Council. He said that in the requested resolution they had acknowledged that there was a serious drought that affected Roy City. He explained that the two different districts that provided secondary water for Roy were the Weber Basin and Roy Water Conservancy Districts. He communicated that this resolution put out support for that, and that it communicated to the citizens that they should follow the recommendation from the districts and the Governor.

City Attorney Andy Blackburn informed them that there were some things that would be good for the citizens to know, and mentioned two websites that offered some good information and opportunities. He further noted that one of the websites provided weekly watering updates.

City Attorney Andy Blackburn mentioned that the Land of Honey Area did not have a secondary water source of its own, and therefore used Roy's culinary water. He expressed that if they wanted to address the culinary water issues in that area, they needed to do it by way of an ordinance. He recommended that they passed the resolution as it was, and then looked into how to deal with the culinary water issue. He suggested that they make it similar because they may have more strict restrictions come in.

Rodney Banks asked if the changes he proposed were appropriate for a resolution. City Attorney Andy Blackburn replied that he did not think they were appropriate for a resolution. He explained that one of his problems was that it used the word "enjoining" which was typically used for injunctions and was not applicable in this situation. Rodney Banks asked if they could use a different word. City Attorney Andy Blackburn recommended that they left it how it was, and then come back with an ordinance that covered it.

Rodney Banks expressed appreciation for that, and respectfully noted that they tended to move slow when it came to ordinances. He said that it was an immediate issue, and he had some hesitation to pass it without the culinary water being addressed. He asked what they needed to do to get an ordinance done if that was not the case.

City Attorney Andy Blackburn said that this did not give them any authority to take any type of action on a culinary violation. Rodney Banks asked if that could be brought up as an ordinance in addition to the proposed changes. City Attorney Andy Blackburn replied that it had to be done as an ordinance. Rodney Banks asked if they could continue on with the proposal if they got rid of the word enjoined. He expressed the opinion that they would run into issues if they passed it without a discussion about culinary water. He felt that they had a strong enough issue that they needed to address it.

Councilmember Diane Wilson thought that there were already some automatic penalties for the use of culinary. She said that because they had a graduated fee service it limited a lot of people. She asked about the cutoff for the gallons of usage.

City Manager Matt Andrews did not know off the top of his head, but that Councilmember Diane Wilson was correct. City Manager Matt Andrews explained that as someone used more water, they used a higher fee. He further explained that in the utility department, the typical culinary water bill got up to \$300 or more during the summer when watering took place. Councilmember Diane Wilson asked what percentage of people in Roy had to have culinary water. City Manager Matt Andrews answered that the Land of Honey was probably the largest group of people without secondary water. He estimated that 20% of people did not have secondary water in Roy. He noted that in addition to that there was also Hooper Water that serviced a lot of areas in Roy and was not connected to them.

Councilmember Diane Wilson suggested that they find out what percentage of people did not have access to secondary water in general. Rodney Banks mentioned that his proposal brought up residents, entities, and businesses because businesses tended to be one of their big offenders. He read the part of his proposal that mentioned his proposed additions and revisions.

It was asked how long it would take to come up with an ordinance that would specifically address the culinary issue. City Attorney Andy Blackburn said that it would not take that long to put together, but it would be helpful to know the information that would be presented in a June 9th meeting. He recommended that if they wanted to change it they should take out the word “enjoined” and keep the word “supports, encourages, and strongly recommends.” He further noted that he would probably take out what had been added on the resolution part and leave it as is.

There was a brief conversation about mirroring the other guidelines. Mayor Robert Dandoy thought that there was a resolution that made sense, but that it was important that they had an ordinance and some enforcement. He reiterated his aforementioned statement about the additional individual who had been hired to watch for those issues. He said that they provided City water, which meant that there had to be a City ordinance. He told the Council that they needed to determine who would do that, and give them the resources and budget to happen, as well as a time frame.

Mayor Robert Dandoy talked about how an ordinance would be beneficial, and then explained that the resolution was meant to urge citizens to be mindful of their water consumption. He expressed that they should take it to the next level, and to do that they needed to create an ordinance that they could support with the resources available. He asked that they please not create an ordinance that could not be enforced.

Council briefly discussed studying the culinary issues that actually took place in order to determine what they needed in an ordinance. Rodney Banks said that one of the issues seen by both culinary and secondary

City Council Minutes

June 1, 2021

Page 7

was that they saw people in violation but did not know what system they were on. Councilmember Jan Burrell said that they should look into how often it happened before they took any extensive action. Rodney Banks expressed that was why he intentionally made changes to the resolution without the proposal of an ordinance.

Mayor Robert Dandoy stated that the resolution was not enforceable, and that they had no agreements with the districts either. Council and the Mayor expressed to Rodney Banks that it would be nice to know how big of a problem it actually was since they currently did not receive data from the district about violations in the City's jurisdiction.

Mayor Robert Dandoy said that if the Roy Water Conservative District cut back and was required to shut off the secondary water on September 1st, people would still need water. He noted that he personally had plants that would still need water, and said that it would come from his culinary water. Rodney expressed that was why his proposal was to add culinary water into the resolution.

Mayor Robert Dandoy said that based on the data that had been provided about current water levels, and given that the next year was predicted to be bad as well, he was concerned that they would have a lot of burnt out yards because there was not enough water. He stated that they would let people drink before they watered their lawns. He expressed that it was a serious issue, and he felt that they needed to have a plan that addressed that seriousness.

Council inquired about messaging, and whether they could do door flyers or if the information was included in the paper. Rodney Banks communicated that they always included the guidelines on a half-page and sent it out at the beginning of every year.

Mayor Robert Dandoy asked City Attorney Andy Blackburn if they could add a comment that talked to the issue of culinary water. He summarized that they had recommendations from the water district and agreement from the Council about the issue. City Attorney Andy Blackburn reiterated that they should take out the word "enjoined" and keep the word "supports, encourages, and strongly recommends." He also reminded them that it still did not give them any enforcement, which would need an ordinance. He communicated that the Council would need to provide some parameters in order for them to create and ordinance.

Everyone agreed that it was very different to cut off secondary water on a third violation than it was to cut off culinary water. Rodney Banks reiterated that was why he did not propose an ordinance, and instead used some verbiage that strongly recommended that they support the guidelines.

There was a brief discussion about the wording in the resolution.

The comment was made that as a Council, they were overlooking what the district really wanted. The City needed to mirror the guideline of no watering between 10:00 AM and 6:00 PM. If they were on board with that, it made the district's job a lot easier. The district was willing to split the cost of the code enforcement.

Mayor Robert Dandoy noted that Roy City had a culinary water challenge, and that there were people who violated that guideline. Roy City should also have an ordinance that worked to ensure that people did not waste the culinary water. Travis Flint thought that it was something that the City needed to work out. He said that they could give them a certain number of gallons that could be used, and come down hard if someone went over that.

Mayor Robert Dandoy commented that was where it became problematic. He noted that Land of Honey did not have any opportunities on secondary water, and would therefore take a pretty heavy fee increase. He expressed that what the City wanted was to be in step with the district to ensure that what was being

done collectively addressed the water usage issue.

Travis Flint said that the code enforcement employee had no idea if it was Roy culinary or Roy secondary. He stated that if Roy City was on board with them, it did not matter whose system it was and that they would still be warned. There was some brief discussion about how that would be enforced, and how to move forward.

Mayor Robert Dandoy expressed that Roy City needed to lead by example in regard to watering of the City's green spaces. He stated that they needed to show the residents that the City was following its own policies. He commented that because they only had so much water available to go into the parks, it also created a challenge of the watering schedule staying between the designated time.

Travis Flint said that they did their best to never water between 10:00 AM and 6:00 PM. He communicated that the challenge they had was that sporting field areas presented a liability issue if they were too dry. He noted that they would follow whatever the City wanted to follow for non-sporting field areas. He expressed that he had a lot of prideful people on his staff that did a really good job, and that had to know that the City was okay with the fact that it would not be as green as it normally was.

Travis Flint talked about the watering schedule for the sporting field areas, and noted that they currently watered multiple times a week. He expressed that they would do what they had to do to be a part of the solution and not the problem.

City Attorney Andy Blackburn walked through his suggested changes to the presented resolution in order to have it passed that day.

Councilmember Burrell motioned to approve Resolution 21-11 with modifications as outlined in the meeting. Councilmember Jackson seconded the motion. A roll call vote was taken. All Councilmembers voted "aye". The motion carried.

Parameters were provided in regard to the creation of a future ordinance. Council wanted to see some of the specific information before they decided whether or not to go forward with an ordinance or to rely on the fees. There was agreement that they should work closely with the district.

In order to move forward, Mayor Robert Dandoy stated that they needed to draft a letter of intent about what they wanted to share. He suggested Rodney Banks then take it to the district's board to see if it was something that they were willing to support.

The consensus was that they should gather more information to assess the size of the problem, then come back and make the distinction of whether it could be resolved by fee increases or an ordinance.

The current water rates were reviewed, and it was noted that they were structured exponentially to hit high users harder. Mayor Robert Dandoy noted that in comparison with other Cities, Roy City had some of the cheapest water rates in the area. He suggested that a comparison would be good, but he still thought they should have an agreement with the City to find out how big the problem actually is. He reiterated that Roy City had cheap water.

Mayor Robert Dandoy expressed that they needed to figure out how best to move forward and do best by the entire community. He thanked Rodney Banks for all of the valuable information. Mayor Robert Dandoy reviewed the previously talked about steps to move forward.

Council discussed the zoning of and ordinances for car washes. Councilmember Bryon Saxton suggested

all of the car washes should be in the same zone. He said that he believed that car washes could go up as long as they were considered an accessory to the property, and he disagreed with that. Councilmember Joe Paul agreed with Councilmember Bryon Saxton's opinion. Mayor Robert Dandoy made some comparisons to the restrictions placed on tattoo parlors, smoke shops, and vape shops. He explained that those restrictions were predicated because of the health issues they posed. He asked for clarification on why the two Councilmembers wanted to restrict car washes.

Councilmember Joe Paul and Councilmember Bryon Saxton explained that it was for the same reason why they adopted an ordinance that limited the zoning for car washes. Councilmember Joe Paul inquired why they would not extend that to an accessory car wash. Mayor Robert Dandoy conveyed that he still wanted to understand the reason why, and expressed an issue with their intent being restrictions on businesses just to restrict business.

The Mayor and Council discussed the reasons behind the previous ordinance that was created in regard to car washes. Mayor Robert Dandoy said it was because of comments on Facebook that referred to Roy City as the car wash capital of the world. He said it was because of those comments that the Council elected to change and move the ordinance based on the recommendation from the Planning Commission. Councilmember Joe Paul expressed that he felt they missed something as part of that zoning, and clarified that what he proposed was that they went back and added all car washes, regardless of what type it was. The Mayor and Council debated further on the matter.

Mayor Robert Dandoy asked that they simply had a question that asked what the justification was for restrictions on an enterprise being able to put businesses in. He reiterated his earlier comment about restrictions on tattoo parlors and vape shops driven by health issues.

Councilmember Bryon Saxton and Councilmember Joe Paul argued their point about the car washes, and expressed that they wanted to listen to their constituents. Mayor Robert Dandoy summarized that the two Councilmembers felt that the ordinance needed to be changed so any car wash had to be moved to an area north of Hinckley. He asked the opinion of the other three Councilmembers.

The remaining Councilmembers asked if there were numbers based on unprejudiced data that supported the fact that Roy City had more car washes than other places. They questioned why businesses would choose to build car washes if there were already so many in Roy. They felt that the market would be driven by public desire and support.

Mayor Robert Dandoy asked if there was a third Councilmember who wanted to back the recommendation to revisit the resolution on car washes. There was not. Councilmember Joe Paul questioned why they even passed the original zoning ordinance. He informed the Council that Roy currently had 11 car washes in seven square miles. Mayor Robert Dandoy stated that he understood, but expressed that he did not know where this type of restriction would stop. He stated that if there were things that the Council wanted to limit, they needed to take them on. Councilmember Joe Paul reiterated that he did not understand why they passed the original ordinance in the first place.

Mayor Robert Dandoy expressed a few final thoughts on the subject. He did not want to waste City time and resources to draft an ordinance if they did not have a majority of Councilmembers behind it at the start.

H. Reports

1. City Manager Report

City Manager Matt Andrews relayed that the Marquee in front of the Municipal Building was down, but that they were working to fix it.

City Manager Matt Andrews informed the Council that Monday North Davis Sewer would be working on 5600 South and 2700 West as of Monday. He stated that from 6:00 PM to 6:00 AM it would be down to one lane for approximately 30 days. Councilmember Joe Paul communicated that a new manhole was being put in. He mentioned that he had reached out to them and let them know it was approved, and they subsequently had discussions with engineers. However, Councilmember Joe Paul said that he had not heard back about whether or not they had decided to do it.

Mayor Robert Dandoy told Council that he and City Manager Matt Andrews had an upcoming meeting with UDOT where they would discuss what would happen with the widening of 5600. He expressed that if the sewer district planned to make changes, they needed to determine if it would be best to delay the manhole. Councilmember Joe Paul agreed, and said that he did not know why they had decided to move forward with the manhole. Ross Oliver explained that it was being done because it turned at 2700 and did not go all the way down.

Mayor Robert Dandoy informed Rodney Banks that the I-15 interchange would have an impact on the Roy Conservative District area. He said that he would talk to UDOT to ensure they coordinated with all affected parties, as it was such a big project. The project was scheduled to start in 2023.

City Manager Matt Andrews communicated that the Aquatic Center opened over the weekend, and he relayed that the opening went well.

2. Mayor and Council Report

Councilmember Jan Burrell mentioned that the Cemetery looked fantastic on Memorial Day. All of the Council and the Mayor Robert Dandoy echoed the high praises.

Councilmember Ann Jackson asked if the vouchers for the dumps were still available and if they were well received. There were still some left, and they were well received.

Mayor Robert Dandoy mentioned that he received letters from residents and would start to share them with all of the Council.

Mayor Robert Dandoy reiterated to the Council that if there was anything they wanted done, they simply needed three Councilmembers to show support. At that point, it was the obligation of the Mayor Robert Dandoy and the City Manager to ensure they complied with the Council's directions.

I. Adjournment

Councilmember Paul motioned to adjourn the City Council meeting at 7:05 p.m. Councilmember Jackson seconded the motion. All Councilmembers voted "Aye." The motion carried.

Robert Dandoy
Mayor

Attest:

City Council Minutes

June 1, 2021

Page 11

Morgan Langholf
City Recorder

dc:



ROY CITY
Roy City Council Work Session
June 1, 2021 – 4:30 p.m.
Roy City Council Chambers
5051 South 1900 West

Minutes of the Roy City Council Work Session held via ZOOM on June 1, 2021 at 4:30 p.m.

Notice of the meeting was provided to the Utah Public Notice Website at least 24 hours in advance. A copy of the agenda was posted.

The following members were in attendance:

Mayor Robert Dandoy
Councilmember Jan Burrell
Councilmember Joe Paul
Councilmember Bryon Saxton
Councilmember Diane Wilson
Councilmember Ann Jackson

City Manager, Matt Andrews
City Attorney, Andy Blackburn
City Planner, Steve Parkinson

Also present were: City Recorder, Morgan Langholf; Management Services Director, Camille Cook; Randy Sant.

A. Welcome & Roll Call

Mayor Dandoy welcomed those in attendance and noted Councilmembers Burrell, Paul, Saxton, Jackson, and Wilson were present.

Mayor Dandoy read the electronic meeting statement related to COVID-19.

B. Discussion

1. FY 2022 Budget Presentation by Camille Cook

Camille Cook, Management Services Director, presented the FY 2022 Budget. Ms. Cook explained that taxes were the City's largest portion of its revenues. The major categories of tax revenues were property, sales, franchise, paramedic, and motor vehicle taxes. The City has seen increases in some of these taxes over the past year. For example, utility tax revenues have increased with people working from home. Several revenues have been kept flat in the budget because the utility companies have not indicated one way or another whether or not they will be increasing rates on their end; additionally, the City has not seen a material increase.

Ms. Cook presented a chart depicting a typical month of sales tax revenues in Roy City. The City's direct point of sale revenue was \$435,622. Of that amount, \$304,000 was collected at a physical location in Roy City, and \$30,000 was collected from utilities, telecom, and internet. \$101,000 came from internet-based sales outside of Roy. The City's net share of the Statewide distribution was approximately \$264,000, which brought the representative month's sales tax to \$699,805. Of the \$435,622 in point of sale revenue, 69.85% came from locations within Roy City, and 23% came from internet sales based outside of Roy with a delivery location in the City. Ms. Cook explained that from month-to-month these numbers might change but the percentages remain relatively the same. She then reviewed the State's process for calculating Statewide distributions to local municipalities, which was based on population. There was subsequent discussion on Statewide distributions and the numbers presented by Ms. Cook.

Ms. Cook presented the City's Justice Court revenue. She explained that the State implemented a surcharge on all criminal fines, penalties, and forfeitures. There was a 90% surcharge on conviction of felony, Class

A misdemeanors, and more. There was a 35% surcharge on other offenses that are also sent to the State of Utah. This included violations of county or municipal ordinances, and anything that was not subject to the 90% surcharge. A portion of the revenue the City collected in the Justice Court—whether acting as Roy City, Hooper City, or Weber County—goes to the State. Monthly reports are prepared for the State to account for these numbers. Roy City also had an agreement with Weber County to run court for both entities, and Roy City received 50% of the net citation fees collected on Weber County's behalf. The intent of the court was not to make money, and it did not. The court was there to process fines. Ms. Cook explained that where Roy also processed court proceedings for West Haven as well, those revenues helped to offset part of that loss and come closer to a breakeven point. She stated that this was the case with most justice courts.

Ms. Cook then discussed fund balances and how they were calculated. She explained the fund balances were calculations based on excess assets over liabilities. Every year, the excess revenues over expenditures went into fund balances that could then be used for capital projects and emergencies. Similar terms for fund balances were rainy day funds, savings account, etc.. The State has a limit that a fund balance can be at 35%. The previous Council had set a goal to keep that number at around 18%. She explained that this fund balance was dependent upon the revenues that they received as a City. Ms. Cook then explained the process for approving a budget for the next fiscal year, noting that there will still be three months of outstanding sales tax to collect. Additional, taxes for personal property (such as ATVs) will be collected after the budget is approved, and American Rescue Act funds as well.

There was additional discussion regarding the fund balance percentage. Mayor Dandoy discussed the ceiling, noting that it was the primary issue when determining fund balance. Ms. Cook explained the intent behind having a fund balance, as well as capped percentage for fund balances.

Ms. Cook explained that the General Fund also included Class C road funds and transportation infrastructure funding, which totaled approximately \$2.5 million. Police and Fire accounted for well over 50% of the General Fund. She presented several more charts depicting these specific numbers.

Ms. Cook explained that under the new House Bill establishing the internal accessory dwelling units, the City may authorize business licenses for homes with these rentals. Should the Council vote to require business licenses, they can determine an appropriate fee schedule and calculate how much additional revenue this would bring into the City. The Council discussed the pros and cons with this type of policy, particularly the challenges of enforcement.

Ms. Cook discussed MIDA revenue, noting the City did not have consistent revenue from them at this point. Staff has been recognizing these incoming revenues as they occur. Mayor Dandoy stated there were currently three buildings under construction.

Ms. Cook stated that the City had \$400,000 for widening 4800 South and Midland Drive at the Canal Crossing for the current Fiscal Year 2021. This project was not completed in 2021, so it was re-budgeted for next year. It was noted that this project would tentatively take place in the fall.

Ms. Cook stated that the employee and public safety STEP programs were implemented in the budget. The general employees were set at a 2.5% merit and the public safety employees were set at 3.75% merit. A 1.5% increase to health insurance for employees was also budgeted. The City covers 85.5% of insurance premiums. Additionally, the City also had an employee assistance program that was covered by the City. This program was work-based intervention, designed to assist employees with resolving personal problems that may be adversely affecting the employee's performance. Services provided included counseling, financial or legal problems, senior care planning, substance abuse, loss, or grief. This program was open to employees and immediate family members of employees to use at any time, and was only available to

active employees.

The budget included two personnel changes to accommodate the addition of two, part-time bailiffs. These positions were previously filled by police officers, so the addition of bailiffs will allow officers to continue with their regular duties. The City also proposed a Firefighter II/Senior Paramedic position, which was similar to Police Master Officer position. This position would be considered vertical, and Ms. Cook outlined the appointment process for the position. There were seven criteria that needed to be met in order for someone to be considered for the position.

Ms. Cook discussed the salary survey, the purpose of which was to determine how Roy's salaries and benefits compared to other cities. The most recent survey covered a two-year period between 2019-2021. She then reviewed the findings of that survey, and staff's process for implementing those findings in order to improve the City's employee retention rates across all of its departments. She explained that the process of conducting this survey was extensive and took place over the course of several months. The cities that were compared against were all local cities. She then presented several examples, which the Council then discussed.

Ms. Cook reviewed the City's capital vehicle purchases, noting that staff was proposing five vehicles in the annual rotation program. Some of these vehicles would be sold, as they had done in the past in the Public Works Department. The other vehicles would most likely be moved to other departments that needed them. This would overall help the City maintain relatively new vehicles throughout various departments. It was noted that the City was currently bringing in significant revenue by selling vehicles. There was further discussion regarding the City's strategy for vehicle rotation; this line item was simply adding more vehicles to the rotation.

Ms. Cook presented several requested capital projects that administrative staff were not recommending funding for. She stated that the projects included in the budget were deemed to be a higher priority. Requests not recommended included a \$700,000 for a Fire Department ladder truck, \$135,000 to remodel the court room and City Council chambers, \$102,000 to do the City building back parking lot, \$717,000 at the complex for upgrades and remodels, \$305,000 for aquatic center upgrades, and about \$1.2 million in Parks and Recreation requests. There was additional discussion on the ladder truck, and it was noted that it will need to be funded in the near future.

Ms. Cook explained that currently, the City did not charge credit card fees. Staff encouraged anyone to use credit card payments for bills. Should they ever implement fees, they would need to implement a policy across the board, and at this time staff did not feel that to be necessary. Currently, the City was absorbing credit card fees as the cost of doing business, which was standard industry practice.

Ms. Cook discussed refunding the old water and sewer bonds and the savings this has brought to the City's budget. The interest rate had significantly decreased over the last several years.

Ms. Cook explained that a new HR program was also implemented in the budget. Of the costs associated with that program, 91% were funded through the General Fund, 7% were funded through the Water Fund, and 2% were funded through the Storm Water Fund. This was based on the number of employees in each of those areas, divided by the total number of employees.

Mayor Dandoy asked Councilmembers to send questions to be reviewed prior to adopting the City's final budget.

The Council thanked Ms. Cook for her presentation.

C. **Adjournment**

Councilmember Paul Motioned to Adjourn the City Council Work Session meeting at 5:27 p.m. Councilmember Wilson seconded the motion. All Councilmembers voted “aye.” The motion carried.

Robert Dandoy
Mayor

Attest:

Morgan Langholf
City Recorder

dc:



Date: 6 July 2021
To: Mayor Robert Dandoy
From: Steve Parkinson – Planning & Zoning Administrator 
Subject: Re-appointment of Planning Commissioners

Every year three (3) Planning Commissioners terms expire, and this year is no different. The following Commissioners terms end this year.

I have included their attendance percentage for each year of their term, plus an overall percentage for the entire term.

Samantha Bills has been on the Planning Commission since February 13, 2018. She took over for Mr. Joe Paul and has just finished her first term. Her attendance over her first term is as follows:

July 1, 2018 – June 30, 2019 = 50.00% (attended 6 of 12 meetings)
July 1, 2019 – June 30, 2020 = 78.95% (attended 15 of 19 meetings)
July 1, 2020 – June 30, 2021 = 68.75% (attended 11 of 16 meetings)

Total Term = 65.96% (attending 31 of 47 meetings)

Ryan Cowley started as an Alternate on the Planning Commission February 13, 2018, then was made a fulltime member on July 10, 2018 when Mr. Douglas Nandell left the end of June 2018. Mr. Cowley has just finished his first term. His attendance over his first term is as follows:

July 1, 2018 – June 30, 2019 = 91.67% (attended 11 of 12 meetings)
July 1, 2019 – June 30, 2020 = 78.95% (attended 15 of 19 meetings)
July 1, 2020 – June 30, 2021 = 81.25% (attended 13 of 16 meetings)

Total Term = 80.85% (attending 38 of 47 meetings)

Jason Sphar has been on the Planning Commission since February 23, 2016, he took over for Mr. Robert Dandoy and has just finished his second term. His attendance over his second term is as follows:

July 1, 2018 – June 30, 2019 = 100.00% (attended 12 of 12 meetings)
July 1, 2019 – June 30, 2020 = 89.47% (attended 17 of 19 meetings)
July 1, 2020 – June 30, 2021 = 87.50% (attended 14 of 16 meetings)

Total Term = 91.49% (attending 43 of 47 meetings)

Staff would like to recommend that Mrs. Samantha Bills, Mr. Ryan Cowley and Mr. Jason Sphar be re-appointed to the Planning Commission.



RESOLUTION 21-17
A RESOLUTION OF THE ROY CITY COUNCIL APPROVING AMBULANCE
TRANSPORTATION RATES AND CHARGES

WHEREAS, the Utah State Department of Health, Bureau of Emergency Medical Services, sets the rates which may be charged by service providers in the State, and

WHEREAS, the Roy Fire and Rescue Department provides the services set by the Bureau of Emergency Medical Services, and

WHEREAS, Fire and Rescue Chief Craig Golden recommends to the City Council the fee schedule in accordance with the rates set by the Bureau of Emergency Medical Services to help offset some of the cost for providing these emergency medical services.

NOW, THEREFORE, be it resolved by the Roy City Council that the following rates for emergency medical services become effective July 1, 2021:

	<u>Current Rate</u>	<u>Order Rate</u>	<u>Increase</u>
Advanced EMT	\$1,196.00	\$1,256.00	\$60.00
Advanced ground ambulance (licensed as an EMT-IA ambulance prior to June 30, 2016)	\$1,547.00	\$1,473.00	\$74.00
Advanced Life Support (Paramedic Transport)	\$1,750.00	\$1,838.00	\$88.00
Contract Paramedic Aboard Fee	\$554.00	\$582.00	\$28.00
Mileage	\$36.10	\$36.90	\$0.80

* The state has allowed a provision to the mileage rate. If diesel exceeds \$5.10 per gallon and/or gasoline exceeds \$4.25 per gallon we can bill an additional surcharge of .25 cents per mile. We would like to enforce this provision when the requirements are met.

Passed this ____ day of _____, 2021.

 Robert Dandoy
 Mayor

Attest:

 City Recorder

Voting:

Councilmember Jan Burrell _____
 Councilmember Ann Jackson _____
 Councilmember Bryon Saxton _____
 Councilmember Joe Paul _____
 Councilmember Diane Wilson _____